

BENJAMIN J. CAYETANO
GOVERNOR



RAYMOND H. SATO
COMPTROLLER

**STATE OF HAWAII
DEPARTMENT OF ACCOUNTING
AND GENERAL SERVICES**

P.O. BOX 119
HONOLULU, HAWAII 96810-0119

March 2, 2001

MARY ALICE EVANS
DEPUTY COMPTROLLER

COMPTROLLER'S MEMORANDUM 2001-9

TO: All State Executive Departments
All County Mayors
All Chief Procurement Officers
Hawaii Health System Corporation, Executive Director

FROM: *Raymond H. Sato*
Raymond H. Sato, State Comptroller

SUBJECT: Contract for Publication of State and County Government Public Notices

The purpose of this memorandum is to replace the detailed data sheet for the **HAWAII TRIBUNE-HERALD**, an attachment to Comptroller's Memorandum 2001-7, dated February 16, 2001. Changes are made to the newspaper's facsimile number and the column width sizes.

Should there be any questions on the above, agencies may contact Mr. Justin Fo of the State Procurement Office at (808) 586-0577.

Attachment: Data Sheet for Hawaii Tribune-Herald
(Revised 2/28/01)

MAR - 5 2001

HAWAII TRIBUNE-HERALD

PUBLICATION OF STATE AND COUNTY GOVERNMENT PUBLIC NOTICES ON THE ISLAND OF HAWAII-HILO

Send Purchase Order and Payments to:

Hawaii Tribune-Herald
P.O. Box 767
Hilo, HI 96721

Contact Person:

Makanani Kaaua
Telephone: 808-935-6621 ext. 234
Fax: 808-969-9100
E-mail Address: maka@hawaiitribune.herald.com

Publication:

Daily, including holidays, except Saturdays

Instructions on Placing an Ad:

Submit the attached Ad Placement Form.

Toll-free phone number to place statewide notices: 1-800-584-1294

Fax: 808-969-9100

Diskettes: Save files as: *Text Files*
Deliver Monday through Friday 7:30 a.m. to 4:30 p.m.
If mailed, send to: Hawaii Tribune-Herald
P.O. Box 767
Hilo, HI 96721
Attn: Makanani

E-mail: Address for placement of order:
Primary: maka@hawaiitribune-herald.com
Alternative: jeanine@hawaiitribune-herald.com

Save graphics as: *eps*

To confirm receipt of e-mail: 808-935-66212 ext. 234

Font Sizes and Typeface:

Standard typeface:	<i>New Century Schoolbook</i>
Headings/subject lines standard:	8 point bold
Body copy standard:	7.5 point
If industry standard is ordered:	9 point <i>New Century Schoolbook</i>

Column Widths:

1 Column:	1 5/16 in.	4 Columns:	5 5/8 in.
2 Columns:	2 3/4 in.	5 Columns:	7 1/8 in.
3 Columns:	4 3/16 in.	6 Columns:	8 9/16 in.

Note: Incremental charges are based on one-fourth (1/4) of an inch

Deadlines:

Two-proof service:	4 Working Days
One-proof service:	3 Working Days
Final Corrections:	2 Working Days

Note: Add one additional day for holidays